

As a federal enterprise, GIZ supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. For our operations in India/New Delhi, we are looking for an

Intern (m/f) at Indo-German Energy Forum (IGEF) Support Office

GIZ is looking forward to welcome you in our IGEF Support Office in New Delhi, India. Our daily business is to enhance the Indo-German cooperation in the energy field. As India has set very ambitious targets such as having 175 GW of Renewables installed until 2022, there is a lot to do for us. We organize business and capacity building delegations to Germany and India, support our partners in setting up workshops, organize working group meetings, conduct studies and are actively present at many conferences of the energy sector in Germany and India. These activities sound interesting to you? Just go through the internship description, prepare your application and we will connect soon.

About GIZ

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is an enterprise owned by the German Government. GIZ implements sustainable development through international cooperation, on behalf of Germany and other partners. With a global footprint in over 130 countries, GIZ leverages its regional and technical expertise for local innovation.

GIZ India has a team of over 300 staff. To address India's need for sustainable and inclusive growth, in partnership with stakeholders, GIZ's key focal areas are:

- Energy (renewable energy and energy efficiency), Mitigation of greenhouse gas emissions
- Environment (sustainable urban and industrial development, natural resource management, climate change adaptation, biodiversity)
- Sustainable economic development (rural finance, social security systems, small and medium enterprises)
- Skill development

Project Background

To enhance and deepen the dialogue about relevant energy issues, the German Chancellor and the Indian Prime Minister established the Indo-German Energy Forum (IGEF) in 2006. The IGEF, aims at initiating strategic cooperation projects between German and Indian governments, institutions and the private sector with focus on the market for energy efficiency and renewable energy.

As an intern you will work for the Support Office (SO), which has been established to provide liaison services for all stakeholders identifying possible topics for the IGEF dialogue and supporting the private sector engagement. It serves as a first point of contact for both the Indian and German governments as well as for the companies seeking to get involved in the process.

The objectives of the FORUM are achieved through the following:

- Providing a platform for regular political dialogue meetings
- Cooperation through specific activities such as trainings, study tours, studies, workshops and conferences
- Private Sector Cooperation

Your tasks

- Assist the Director of IGEF in planning and organizing IGEF events, workshops and exhibitions
- Communication with project partners in India and Germany
- Preparing the Terms of Reference for studies

- Support the team in the implementation of a communication strategy for the project
- Draft news items and press articles about events and activities
- Support in conducting research, website updates and dissemination of information, including contribution to the IGEF newsletter
- Assists in implementing project activities related to Energy efficiency and Renewable Energy by providing inputs to reports, briefings and background papers

Your profile

- Final year Bachelor's/Master's students of Energy Engineering/Environmental Sciences/Economics/Journalism/Project-/Event-Management or students who have completed graduation or higher studies not more than 6 months ago
- Perfect command of German and English languages
- Good research and writing/editing skills
- Strong communication skills and ability to work in an intercultural organisation
- Excellent MS-Office skills
- Strong organisational skills
- First long-term experience in GIZ partner countries is an advantage
- Job related professional experience in the field of energy or project/event management is preferred

Assignment period

1 July 2018 - 31 December 2018

Our offer

Depending on the country of assignment a monthly expatriation allowance (gross), predetermined by GIZ will be paid.

Other information

Please be informed that you are only allowed to apply for this internship, if you are currently enrolled as a student or graduated not longer than six months ago.

GIZ would like to improve the share of disabled employees, both in Germany and abroad. Applications from persons with disabilities are most welcome.

For further information, please contact us: +91 1149495353 ext. 2112

If we caught your interest, we are looking forward to your application.

Please send your whole application (incl. CV and motivation letter) via e-mail to projects@energyforum.in.