

internship opportunity hr intern – german speaking

Join a vibrant, international team, dedicated to making the internet a safer place for all!

Besedo is a fast-growing tech-company providing tools and services to online marketplaces around the world.

minimum of 3 months – in malta – unpaid

About the role

Are you looking for an Internship opportunity in HR? We are looking for an Intern (minimum 3 months) to join our dynamic HR team in Malta. This can be on a full-time or part-time basis depending on your availability and this will be an unpaid internship.

You will be involved in all aspects of the recruitment cycle. You will support the department in different administrative tasks as well as the interview process. Projects to improve our talent acquisition will also be part of your responsibilities.

Your role and responsibilities:

Draft and advertise vacancies internally and externally with online recruitment job boards

Manage the in-house recruitment database

Screen job applications that will be written in German or English

Schedule interviews and assist in the interview process

Support the HR team with HR Administration duties that may be required

To succeed in this role, you are:

You are studying towards a degree in: Management, Psychology, Communications or otherwise relevant course

You must have excellent oral and written German and English language skills

Have strong attention to detail

Be a self-starter and able to work with minimal supervision

Have excellent communication skills

Be able to organise and plan your work to ensure that priorities and deadlines are met

About Besedo

Besedo is a Swedish company with offices in six locations around the world, providing content moderation solutions to leading online marketplaces, dating sites and sharing economy services. Our automation tool, Implio, facilitates fast and easy moderation, often in combination with our manual services. We recently merged with ioSquare, a developer of artificial intelligence and machine learning, to take our tech into the future and remain in the forefront. Read more about content moderation and Implio in our blog: implio.com/blog.

We offer:

A workplace in an international, young and dedicated team

Great opportunity to get an insight into the operations of HR

An opportunity to make a positive impact on the digital world

A stimulating and rewarding job experience in a fast moving, innovative and international tech-company

Fun events, great colleagues and a fresh, playful workforce

Sunny weather in Malta!

Interested candidates are encouraged to apply on our site by uploading their application letter together with a detailed CV via <https://goo.gl/mzUUbw>. All Applications will be acknowledged and treated with maximum confidentiality.

“The enduring goal of Besedo in Malta is that the composition of our workforce should reflect that of the communities in which we work.”